

## **AUSTIN HIGH SCHOOL Grading Guideline Template**

This template will be used to evaluate grading guidelines submitted for principal approval at Austin High School in order to comply with school board policy. The overall theme of this template is **MASTERY OF CONTENT**. I prefer one grading guideline per department if at all possible.

### Retakes:

- Must include major assessments but can include other categories
- Before the retake, there should be Remediation/Intervention (i.e. tutoring, corrected assessment)
- The intent is for mastery of content
- Students should have the opportunity to up to a 75 on the retake (assessment). This grade should replace the grade on the original assessment.

### Late Work

- must give at least partial credit for up to 4 calendar days (2 class days)
- allow for teacher discretion on late work after 4 calendar days (2 class days)
- we encourage students to keep trying to learn
- we encourage teachers to accept late work beyond the 4 calendar days (2 class days)

### Category (Scale)

- Reasonable mix of major and minor grades

### Extra Credit

- Curriculum Related
- PLC Agreement

### Make up Work

- Minimum of 2 calendar days (1 class day) for every day out but more can be negotiated with teacher