

English Department Grading Policy

Fall 2020-Spring 2021

(This policy applies to: English I, II, III, and IV, Pre-AP English I and II, AP English III and IV, ESOL, Debate, Film Studies, and Creative Writing)

Grading policy:

- All teachers will update their grade book a minimum of once per week.
- Assignments will be weighted through a level system, which assigns relative weights to assignments based on their magnitude, difficulty, or importance. The weight of each assignment will be announced when the assignment is given.
 - **Level Assignments**
 - 1 Homework, “pop” quiz, class participation, others as announced
 - 2 Announced quiz, class assignment, annotations, others as announced
 - 3 Exams, essays, writer’s journals, projects, presentations, others as announced
- A Learning Task grade (level determined by individual PLCs) is comprised of smaller check grades, including preparatory assignments used for larger assessments, like exam reviews, project prep steps, etc.
- Because of the atypical nature of this semester and the short duration of some of the six weeks grading periods, care will need to be taken to ensure that no single grade represents a disproportionate and unrecoverable percentage of the six weeks average.
- If offered, extra credit will be related to the course curriculum and offered to each student enrolled in the course.
- PLCs should be consistent regarding the number of graded assignments and the levels of those assignments.

Late work policy

- An assignment may be submitted up to four days after the original due date with a ten point penalty per day.
- After four days, you may earn up to a grade of 50 for the assignment if you complete the assignment, or an alternate assignment comparable in concept/content to the original assignment, *in the classroom with the teacher*. This assignment must be completed no later than one week prior to the last day of the grading period.

Attempting Mastery/Retesting

- If you score a 74 or below on a Level 3 assignment, you become eligible for retesting to attempt mastery.
- You earn the opportunity to retest on a Level 3 grade by attending tutorial(s) to get help on the concept or content. Once you attend the tutorial(s), you may retest and the second score will be the new score for the assessment, up to a maximum grade of 75.

Make up work

- The student will have one extra class day for every class day they are absent plus one extra class day to turn in the assignment.
- Make up work will be accepted without penalty with a permit (listed as excused in TEAMS).